

1 Call to Order and Remarks of the Chair

Jiak Chin Koh, 2020-2021 Board Chair, introduced herself and called the 17th Annual General Meeting (AGM) of the College of Dietitians of BC (CDBC) to order at 3:07pm. Jiak Chin did a land acknowledgement, welcomed all online attendees, and introduced current Board Directors.

Webcast registrants were reminded they had received links to the annual report via email. All attendees were informed that the AGM was being recorded.

Jiak Chin noted that this year's AGM covered the April 1, 2020 to March 31, 2021 fiscal year. As the required quorum of twenty registrants was met, the meeting proceeded (please refer to the list of attendees in the appendix).

1.1 Agreement on Agenda

Jiak Chin Koh asked all attendees for any changes to the 2020-2021 agenda. No changes were requested.

Registrants resolve to accept the agenda for the 2020-2021 Annual General Meeting as circulated.

Carried.

2 Approval of June 22, 2020 Minutes

Jiak Chin Koh asked all attendees for any changes to the June 22, 2020 Minutes. No changes were requested.

Registrants resolve to accept the Minutes of the June 22, 2020 CDBC Annual General Meeting as circulated.

3 Annual Reports

3.1 Board of Directors' Report

Jiak Chin Koh summarized the activities of the College over the past year. These included:

- Approval of version 3 of the Integrated Competencies for Dietetic Education and Practice.
- Approval of a new strategic plan and two focused action plans.
- Approval of bylaw changes to accommodate emergency registration in response to the COVID-19 pandemic.
- Policies and guidelines review for the Restricted Activities' oversight and Continuing Competence Program cycle changes.
- Update to registration policies to reflect Canadian Dietetic Registration Examination policy changes.
- Update to quality assurance policies to reflect changes in virtual practice requirements in other provinces and other revised resources.
- No registration fee increases for the 2021-2022 renewal year.
- Review of policies on honoraria and per diem.
- Review of Board/Committees competency matrices.

3.2 Committee Reports

Joanie Bouchard, Registrar - reviewed key activities of the Committees in 2019-20.

Registration Committee

- Updated policies for Board review and approval (Examination Third Attempt, Examination CDRE/JED, Virtual Practical Interview, Removed in Good Standing).
- Completed the MJEDC grant project (online international application portal).
- Recommended 13 upgrading requirements and approved 6 temporary registrations of internationally educated applicants.

Quality Assurance Committee

- Updated policies for Board review and approval (Privacy and Virtual Practice).
- Provided direction on draft privacy guide, marketing standards, testimonial position statement, conflict of interest and sales guidelines, and social media guidelines.
- Reviewed and approved an updated QA Committee competency matrix to include cultural safety and humility and equity, diversity, inclusion knowledge, skills, and attitudes for anti-racist, inclusive decision-making.
- Published practice advisory topics to the CDBC website including: COVID-19, Continuing Competence Program, HPA Modernization, Evidence-based Practice, Virtual Practice, Record Keeping, Managing Risk in Practice, Ordering, Consent, Diabetes, Enteral Nutrition, Dysphasia, Cannabis, Nutrigenomics, Cognitive Behaviour Therapy.

Inquiry Committee

- Reviewed and approved the Committee's updated competency matrix to include cultural safety and humility and equity, diversity, and inclusion knowledge, skills, and attitudes for anti-racist, inclusive decision-making.
- Reviewed phases 1 and 2 of the Complaints Management Process Evaluation project with Pivotal Research and 7 other BC health regulators.
- Attended education session on recent case law and decision writing with CDBC legal counsel.
- Reviewed and disposed of 7 complaint cases.

Joanie Bouchard noted that the Discipline Committee was not active in 2019-20.

CDBC initiatives

Joanie Bouchard, Registrar provided a brief overview of the key College activities including COVID-19 response, strategic planning, modernization of the Health Profession Regulatory Framework, cultural safety, and humility initiatives, equity, diversity, and inclusion Audit, and consultation on marketing standards.

3.3 Audited Financial Statements, March 31, 2020

Joanie Bouchard reviewed the Audited Financial Statements for the year ending March 31, 2021. Joanie summarized key points of the 2020-2021 budget, explaining expenses and revenue sources. There was an explanation of the variance in a few expense categories due to COVID-19 pandemic restrictions. The College took the opportunity to reallocate funds into important activities such as modernization, EDI and ICSH.

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Question and Answers

Joanie Bouchard, Registrar answered questions regarding:

- Case outcome reports and trends on complaints regarding unethical conduct
- Virtual care in British Columbia
- Strategic planning process at CDBC

Approval of 2020-2021 Annual Report

Jiak Chin Kohn asked the audience if any revisions were noted for the 2020-21 Annual Report. None were noted.

Registrants resolve to accept the 2020-2021 Annual Report as circulated.

Carried.

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Announcements

No announcements were made.

A resolution to adjourn was accepted by all participants and the meeting adjourned at 3:45pm.

Jiak Chin thanked online attendees for participating in the Annual General Meeting.

Minutes were approved as circulated at the June 28, 2022, Annual General Meeting.

Appendix: List of Attendees

Board of Directors (9):

Koh, Jiak Chin – Chair 2021-2022
 Worboys, Jill – Vice-chair 2020-2022
 Grant, Donald – Appointed Public Representative
 Martel, Alysone - Elected RD, Fraser
 Cividin, Theresa - Elected RD, Vancouver Coastal
 Alexander, Marissa - Elected RD, Interior/North

Trumley, Jack - Appointed Public representative
 Marriott, Anita - Elected RD, Vancouver Island
 Meneghello, John - Appointed Public Representative

Staff (5):

Bouchard, Joanie – Registrar
 Lauser, Sabrina –Registration & Communications
 Manager
 Van Oosten, Elaine – Project Coordinator

Journoud, Mélanie – Deputy Registrar, Quality
 Assurance
 Siu, Elana – Executive Assistant & Registration
 Coordinator

Registrants (44):

Leung, Jonathan – Registrant
 Milic, Minja – Registrant
 Pilipenko, Mary – Registrant
 Kasten, Gerry – Registrant
 Hayley, Karen – Registrant
 Turner, Robyn – Registrant
 Cabrera, Eileen – Registrant
 April, Judith – Registrant
 Van Ooyen, Amy – Registrant
 Brisco, Anna – Registrant
 Camfferman, Erica – Registrant
 Browes, Ali – Registrant
 McKellar, Lisa – Registrant
 Davidson, Joelle – Registrant
 Lim, Rebecca – Registrant
 Elliott, Treeva – Registrant
 Murthy, Gayathri – Registrant
 Zong, Zach – Registrant
 Hopson, Courtenay – Registrant

Zheng, Jie – Registrant
 Younker, Kathy – Registrant
 Waisman, Arlaina – Registrant
 Richardson, Andree – Registrant
 Buckett, Cynthia – Registrant
 Jackson, Roberta – Registrant
 Tan Deanna – Registrant
 Lim, Roat – Registrant
 Cheong, Sian-Hoe - Registrant
 Chow, Joyce – Registrant
 Yeung, Helen – Registrant
 Pestaluky, Lana – Registrant
 Chow, Amy – Registrant
 He, Hao Laing – Registrant
 Feeney, Sinead – Registrant
 Alizadeh-Pasdar, Nooshin – Registrant
 Fraser, Rebecca – Registrant
 van Heukelom, Holly – Registrant
 Moore, Lana - Registrant

Zamora, Emily – Registrant
Wardle, Justine - Registrant
Lau, Julie – Registrant
Feeney, Sinead - Registrant

Gullaher-Urbanski, Elizabeth - Registrant
Coyne, Bronwyn - Registrant

Public Members (4):

Baoween, Wyle
Grave, Eric
Ramsey, Jennifer