

1

Call to Order and Remarks of the Chair

John Meneghello, 2019-20 Board Chair introduced himself and called the 16th Annual General Meeting (AGM) of the College of Dietitians of BC (CDBC) to order at 3:07pm. John welcomed all online attendees, introduced current Board Directors.

Webcast registrants were reminded they had received links to the annual report via email. All attendees were informed that the AGM was being recorded.

John Meneghello noted that this year's AGM covered the April 1, 2019 to March 31, 2020 fiscal year. As the required quorum of twenty registrants was met, the meeting proceeded (please refer to the list of attendees in the appendix).

1.1 Agreement on Agenda

John Meneghello asked all attendees for any changes to the 2019-20 agenda. No changes were requested.

Registrants resolve to accept the agenda for the 2019-2020 Annual General Meeting as circulated.

Carried.

2

Approval of June 14, 2019 Minutes

John Meneghello asked all attendees for any changes to the June 14, 2019 Minutes. No changes were requested.

Registrants resolve to accept the Minutes of the June 14, 2019 CDBC Annual General Meeting as circulated.

Carried.

3 Annual Reports

3.1 Board of Directors' Report

John Meneghello summarized the activities of the College over the past year. These included:

- Review and approval of Restricted Activities oversight changes
- Approval of Bylaw amendments
- Review and approval of Board, Registration and Quality Assurance policies
- Approval of the 2018-19 financial statements and the 2019-20 budget.
- Oversight to the office move and website redesign.

3.2 Committee Reports

Joanie Bouchard, Registrar - reviewed key activities of the Committees in 2019-20.

Registration Committee

- Recommendations for bylaw amendments and relevant policies for the RA project
- Approved the contractor for the internationally-educated dietitian grant project from the Ministry.
- Assessed 6 internationally-educated applicants for registration eligibility and approved 5 applicants for temporary registration.

Quality Assurance Committee

- Oversaw implementation of the annual CCP process for RA oversight changes, including approving changes to the QA Framework and Continuing Competence Program
- Approved a 1st competency matrix to aid in committee succession planning, orientation, and training.
- Reviewed 1 CCP submission and issued a request for more information as part of the Quality Assurance Program Framework (new in 2020).
- Reviewed topics of interest to registrants for public safety (e.g., social media, marketing, endorsements, restricted activities, and privacy legislation).

Inquiry Committee

- After a piloting period in 2018-19, approved the risk analysis tool for complaint case decisions.
- Updated policy IC-01: Inspectors and rescinded policy IC-03: Inspector Compensation.
- Approved the committee's 1st competency matrix.
- Consent Agreement completion: 2 cases.
- Inspection and case disposition: 6 cases.
- New inspections with pending decisions: 4 cases

Joanie Bouchard noted that the Discipline Committee was not active in 2019-20.

CDBC initiatives

Joanie Bouchard, Registrar provided a brief overview of the Restricted Activity and CCP changes that have occurred in the past year, as well as highlighting the COVID-19 specific page on the CDBC's new website. Joanie also spoke to the project that was being undertaken before the pandemic: the modernization of the provincial health regulatory framework. Work on this project is expected to resume in the coming months.

3.3 Audited Financial Statements, March 31, 2019

Joanie Bouchard reviewed the Audited Financial Statements for the year ending March 31, 2020. Joanie summarized key points of the 2019-20 budget, explaining expenses and revenue sources. There was an explanation of the surplus and an overview of the restricted fund, for which the \$1M goal was reached in 2018-2019.

4 Question and Answers

Joanie Bouchard, Registrar answered questions regarding:

- the MaryMoon court case (College of Midwives of British Columbia v. MaryMoon)
- the Colleges that make up the HUB (shared office space), and
- potential impact of amalgamation on future renewal fees.

Approval of 2019/20 Annual Report

John Meneghello asked the audience if any revisions were noted for the 2019-20 Annual Report. None were noted.

Registrants resolve to accept the 2019-2020 Annual Report as circulated.

Carried.

5 Announcements

No announcements were made.

6 Adjournment

A resolution to adjourn was accepted by all participants and the meeting adjourned at 3:45pm.

John thanked online attendees for participating in the Annual General Meeting.

Appendix: List of Attendees

Board of Directors (8):

Meneghello, John – Chair 2019-21
Trumley, Jack – Appointed Public Representative
Hartnell, Tina – Elected Registrant, Fraser
Cividin, Theresa – Elected Registrant, Vancouver Coastal
Grant, Donald – Appointed Public Representative

Koh, Jiak Chin – Elected Registrant, Vancouver Coastal
Worboys, Jill – Vice-Chair 2020-2021
Marriott, Anita – Appointed Registrant, Vancouver Island

Staff (6):

Bouchard, Joanie – Registrar
Lauser, Sabrina – Registration & Communications Manager
Zheng, Jie – Project Coordinator
Van Oosten, Elaine – Project Coordinator

Journoud, Mélanie – Deputy Registrar, Quality Assurance
Siu, Elana – Executive Assistant & Registration Coordinator

Registrants (65):

Alizadeh Pasdar, Nooshin – Registrant
Lau, Julie – Registrant
Liu, Minxue – Registrant
Yeung, Helen – Registrant
Parinas, Karen – Registrant
Cheong, Sian Hoe - Registrant
Hatch, Janelle - Registrant
Sandhu, Rebekah – Registrant
LeBlanc, Melissa - Registrant
Birnie, Angela – Registrant
Zamora, Emily – Registrant
McRae, Brigitte - Registrant
Lam, Yuen Ling – Registrant
T Saberi, Mohsen – Registrant
Saran, Delara – Registrant
Samson, Marie-Claude – Registrant
Suski, Stephanie – Registrant
Okwengu, Mariam – Registrant
Noble, Jenn – Registrant
LeBlanc, Liane – Registrant
Cummings, Terry – Registrant
Hostetler Miller, Susan – Registrant
Yin, Lillian – Registrant
Leckovic, Kelsey – Registrant
Wardle, Justine – Registrant
Bylenga, Kirstie – Registrant
Pileberg, Dina – Registrant
Todd, Anne – Registrant
Armstrong, Elisa – Registrant

April, Judith – Registrant
Turner, Robyn – Registrant
Hague, Jennica – BC Government
Spencer, Nicole – Registrant
Coyne, Bronwyn – Registrant
Jasienczyk, Joanne - Registrant

Karen, Hayley - Registrant
Maureen, Noble – Registrant
Branco, Parnaz – Registrant
Kafka, Tamar – Registrant
Wont, Miranda - Registrant
Fraser, Rebecca – Registrant
Haghnegahdar, Ghazal – Registrant
Swati, Scott – Registrant
Ross, Susan – Registrant
Sheppard, Flo – Registrant
Billey, Danielle – Registrant
Mitchell, Sharon Lee – Registrant
Burgert, Shannon – Registrant
Browes, Ali – Registrant
Yunker, Katherine – Registrant
Cabrera, Eileen – Registrant
Pilipenko, Mary – Registrant
Stewart, Jessica – Registrant
Stevenson, Jane – Registrant
Davidson, Rachael – Registrant
Kacinik, Veronica – Registrant
Giesbrecht, Karen – Registrant

Hopson, Courtenay – Registrant
Hamilton, Casey – Registrant
Camfferman, Erica – Registrant
Hong, Fideline – Registrant
Branco, Erin – Registrant

Lainchbury, Mio – Registrant

Public Members (4):

Damstrom, Seamus
Bao, Sandra
Huang, Cindy
Da Roza, Michelle