

## 1

**Call to Order and Remarks of the Chair**

John Meneghello, 2019/21 Board Chair introduced himself and called the 15<sup>th</sup> Annual General Meeting (AGM) of the College of Dietitians of BC (CDBC) to order at 2:15 pm. John welcomed all online and in-person attendees, introduced current Board Directors and thanked Directors with terms ended on March 31, 2019.

In-person attendees were reminded to sign the attendance record and to ensure they had a copy of the meeting package which included the 2018/2019 Agenda, the 2017/2018 AGM Minutes and the 2018/19 Annual Report. Webcast registrants were reminded they had received links to the same documents via email. All attendees were informed that the AGM was being recorded.

John Meneghello noted that this year's AGM covered the April 1, 2018 to March 31, 2019 fiscal year. As the required quorum of twenty registrants was met, the meeting proceeded (please refer to the list of attendees in the appendix).

**1.1 Agreement on Agenda**

John Meneghello asked all attendees for any changes to the 2018-19 agenda. No changes were requested.

***Registrants resolved to accept the agenda for the 2018-2019 Annual General Meeting by consensus.***

***Carried.***

## 2

### Approval of June 14, 2018 Minutes

John Meneghello asked all attendees for any changes to the June 14, 2018 Minutes. No changes were requested.

***Registrants resolved to accept the Minutes of the June 14, 2018 CDBC Annual General Meeting as circulated by consensus.***

***Carried***

## 3

### Annual Reports

#### 3.1 Board of Directors' Report

John Meneghello summarized the activities of the College over the past year. These included:

- Review and approval of Restricted Activities oversight changes
- Approval of Bylaw amendments;
- Review and approval of Board, Registration and Quality Assurance policies;
- Approval of the 2018-19 financial statements and the 2019-20budget.

#### 3.2 Committee Reports

Mélanie Journoud, Deputy Registrar - Quality Assurance reviewed key activities of the Committees in 2018-19

##### Registration Committee

- Developed an action plan for the implementation of the Restricted Activity Oversight Project.
- Reviewed and made recommendations for bylaw amendments and relevant policies in response to the Restricted Activity Oversight Project.
- Assessed 9 internationally-educated applicants for registration eligibility and approved 2 for temporary registration

##### Quality Assurance Committee

- Reviewed action plan for the Quality Assurance Program Framework implementation
- Developed an annual CCP process for Restricted Activities oversight changes
- Reviewed and approved policies and guidelines on emerging practices such as virtual dietetic practice, nutrigenomics, and cannabis

##### Inquiry Committee

- Reviewed and piloted a new risk analysis tool for case decisions
- Oversaw completion of 7 Consent Agreements
- Inspected 8 complaints and disposed of 6 cases

Mélanie Journoud noted that the Discipline Committee was not active in 2018-19.

### **3.3 Audited Financial Statements, March 31, 2019**

John Meneghello reviewed the Audited Financial Statements for the year ending March 31, 2018. John summarized key points of the 2018-19 budget, explaining expenses and revenue sources.

## **4 Question and Answers**

Mélanie Journoud, Deputy Registrar – Quality Assurance answered questions. Registrants had questions regarding the potential reform to the *Health Professions Act*, financial changes between 2017-18 and 2018-19, and credit card bank charges for online registration renewal.

No additional questions were asked.

### **Approval of 2018/19 Annual Report**

John Meneghello asked the audience if any revisions were noted for the 2018-19 Annual Report. None were noted.

***Registrants resolved to accept the 2018-2019 Annual Report as circulated.***

***Carried.***

## **5 Announcements**

Joanie Bouchard, Registrar, thanked CDBC staff for their hard work while she has been away on leave.

## **6 Adjournment**

A resolution to adjourn was accepted by consensus and the meeting adjourned at 15:52.

John thanked online and in-person attendees for participating in the Annual General Meeting.

Minutes were approved as **circulated/ revised at the** June 22, 2020, 2019-20 Annual General Meeting.

## Appendix: List of Attendees

### ***In-person (18):***

Cabrera, Eileen – Registrant  
Yee, Sumantha – Registrant  
Yuan, Yue – Registrant  
Chin, Peter – Public  
Leung, Jonathan – Registrant  
Da Roza, Michelle – Public  
Parmentier, Brittany - Public

Milic, Minja – Registrant  
Thiessen, Shelby – Public  
Yeung, Helen – Registrant

Molag, Monica – Registrant  
Holtzman, Anne – Registrant  
Fenton, Tanis – Guest Speaker (Public)

### **Board of Directors:**

Meneghello, John 2019/21 Chair  
Trumley, Jack – Appointed Public Representative  
Hartnell, Tina – Vice-chair, Elected Registrant  
Cividin, Theresa – Vancouver Coastal, Elected Registrant

Koh, Jiak Chin – Vancouver Coastal, Elected Registrant

### **Staff:**

Bouchard, Joanie – Registrar  
Lauser, Sabrina – Registration & Communications Manager  
Zheng, Jie – Project Coordinator

Journoud, Mélanie – Deputy Registrar, Quality Assurance  
Siu, Elana – Executive Assistant & Registration Coordinator

### ***Webcast (27):***

Harris, Colleen – Registrant  
Zamoras, Emily – Registrant  
He, Hao Liang – Registrant  
Sorensen, Janice – Registrant  
Kirste, Linda – Registrant  
Mckellar, Lisa - Registrant  
Corby, Lynda - Registrant  
Ellens, Colleen – Registrant  
Garsch, Maren - Registrant  
Fraser, Rebecca – Registrant  
Liao, Bohan – Dietetic Student  
Seah, Xiang Chuin - Registrant  
Parsons, Jacqueline - Registrant

Saporsantos, Margaret – Registrant  
Okwengu, Mariam – Registrant  
Chu, Mary – BC Government  
Wong, Miranda – Registrant  
Rommel, Sarah – Registrant  
Dedegikas, Maria - Registrant  
Okwengu, Mariam – Registrant  
Sheppard, Florence - Registrant  
Scott, Swati – Registrant  
Hopson, Courtenay - Registrant  
Tsoupakis, Katie – Dietetic Student  
Tan, Deanna - Registrant

### **Board of Directors:**

Worboys, Jill – Registrant; Interior/North  
Marriott, Anita – Registrant; Vancouver Island