

Removed In Good Standing

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Authority: HPA s.20(2), 39, Dietitians Regulation; Bylaws s. 47, 50, 51, 52 and 56

Background:

A CDBC registrant who wishes to resign should do so in good standing. This is because only former registrants of the CDBC who were in good standing upon the expiry of their registrations, are eligible to apply for reinstatement with the CDBC (per bylaws, section 50, 51 and 52).

Definitions:

1. Removed

- a. A registrant who has resigned from the CDBC and is no longer on the CDBC's public register of dietitians.

2. In Good Standing:

- a. A registrant who:
 - i. has complied with all the current, explicit obligations of the College, including:
 1. payment of all statutory dues as per the CDBC's Schedule D; and
 2. filing of requirements for maintaining full registration including:
 - a. Quality Assurance Program requirements; and
 - b. Jurisprudence Examination for Dietitians; and
 - c. Criminal Records Check

and

- ii. is not currently subject to any form of sanction, suspension, inquiry or disciplinary action.

The CDBC promotes the high standards of practice of dietitians through its quality assurance program. As per CDBC bylaws, section 56, the quality assurance program applies to full registrants and applicants for reinstatement. The program includes a continuing competence program which must be completed within a three year cycle.

As per CDBC bylaws sections 41 and 47, the Jurisprudence Examination for Dietitians is required for full registration and must be repeated every five (5) years.

In accordance with Dietitians Regulation, the title "dietitian" is reserved for exclusive use by registrants. Once resigned from the CDBC, former registrants must not use the title "dietitian", "registered dietitian" or "RD", or practice dietetics.

The following policy is intended to clarify the requirements for resigning, in good standing.

Policy:

1. In order to resign from the CDBC in good standing, a registrant must:
 - a. Advise the College in writing or online.
 - i. Written submissions are accepted by the CDBC via email or letter mail; or
 - ii. The registrant may complete the “Not Renewing” section of her/his CDBC online account.
 - and**
 - b. Fulfill any applicable Continuing Competence Program (CCP) reporting requirements before registration expires.
 - i. A full or non-practicing registrant in the final year of a CCP reporting cycle, must:
 1. submit a completed Professional Development Plan (PDP) as assigned and
 2. satisfy the Quality Assurance Committee that the PDP fulfills the CCP requirements.
 - ii. A full or non-practicing registrant who is in the first or second year of a CCP reporting cycle must update her/his PDP to include the most current learning goals, learning activities, contributions to practice and learning plan progress stages.
 1. This registrant is not required to submit the PDP to the CDBC.
 - iii. A temporary registrant is not required to complete the CCP in order to resign in good standing.
 - and**
 - c. Fulfill the scheduled Jurisprudence Examination for Dietitians requirement, as assigned by the CDBC.
2. A registrant’s status will expire on March 31, of the current registration year, regardless of when the request to resign was submitted.
3. Once registration expires, the registrant will be removed from the CDBC public register of dietitians.
4. A registrant who resigns from the CDBC, but does not fulfill the requirements to be in good standing, will be identified in the CDBC database as “*Registration Status – Inactive; Reason for Change – Lapsed*”