

## **Registrar's Limited Authority to Act for the Registration Committee**

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**Category:** Registration

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**Authority:** HPA s. 20(2.1), 20(2.2) and 20(6); CDBC Bylaws sections 41 (1) & (2), 42, 44 and 50

### **Purpose:**

to authorize the Registrar to act on behalf of the Registration Committee, and to describe in which situations the Registrar may act.

### **Policy:**

- 1) The Registrar has limited authority to act in the Registration Committee's stead when the applicant is applying for **Temporary Registration** and has:
  - a) successfully completed an approved academic degree and internship program in dietetics listed in Schedule E of the bylaws; OR
  - b) successfully completed academic and/ or practical training upgrading requirements previously determined or approved by the Registration; OR
  - c) submitted forms and documents that do not require any explanatory notes.
- 2) The Registrar may act in the Registration Committee's stead when the applicant is applying for **Full Registration** under:
  - a) section 41(2) of the CDBC bylaws for applicants who practice dietetics in another Canadian jurisdictions;
  - b) section 42 of the CDBC bylaws in the event of a disaster; and
  - c) section 50 of the CDBC bylaws for reinstatement when returning to practice within 3 years.
- 3) The Registrar may act in the Registration Committee's stead when the applicant is applying for Non-practicing Registration under section 44 of the CDBC bylaws.
- 4) Even with written authority, in accordance with sections 20(2.1) and 20(2.2) of the *Health Professions Act*, the Registrar may not grant registration under the following circumstances:
  - a) If registration is refused, granted for a limited time period or granted with terms and conditions when:
    - i) a person's registration has been cancelled or suspended,
    - ii) an investigation is under way, or
    - iii) the person has been convicted of an indictable offence.
- 5) At every in-person meeting of the Registration Committee, the Registrar provides a status report on registration applications approved since the last meeting. The Registration Status Report includes:
  - a) approved applicants' names,
  - b) registration class, and
  - c) date of approval.