

CCP REQUIREMENT FOR REINSTATEMENT WITHIN 3 YEARS

ASSESSMENT CRITERIA

The CDBC Quality Assurance Committee approved revised Continuing Competence Program (CCP) assessment criteria for reinstatement applications within 3 years on September 19, 2016. The criteria may change as the CCP evolves.

Identifying Standards/Indicators of Practice

Registrants identify a minimum of 3 different standards/indicators of practice to address by completing the Self-assessment. Standards/indicators of practice are identified by answering “yes” to the Self-assessment questions. Once standards/indicators are identified registrants must develop a Learning Plan for each individual standard/indicator.

Learning Plans

A learning plan must be developed for each identified standard/indicator. Every learning plan is comprised of:

- One learning goal,
- Two or more learning activities,
- A description of how learning activities contribute to practice, and
- Status of learning plan progress.

Dietitians who are registered with Restricted Activities must include at least one learning plan that relates to Restricted Activities.

Learning Goals:

- A learning goal is defined for each standard/ indicator selected and forms the basis of the Learning Plan.
- Each goal addresses a specific topic or area of practice that relates to the standard/ indicator.
- Learning goals are SMART: Specific, Measurable, Attainable, Relevant and Time-bound (3 years).

Learning Activities:

- Each activity relates to its respective goal and contributes to its achievement.
- Each activity is described with sufficient information [e.g., knowledge, skill, topic, area of practice, delivery format (i.e., journal, book, article (title, author, date of publication), seminar, lunch & learn, national conference, etc.) date of completion, etc.]

Contribution to Practice:

- Describes how the completion of the learning plan helped the dietitian maintain/enhance the standard/indicator of practice selected.

Progress

Progress is indicated for each learning plan.

“Suspended” plans document at least one reason for their suspension in the Comments section.