

This Update includes information on the following items:

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- **Renewing Restricted Activities - Overdue!**
- **Registration Receipts**
- **Board of Directors and Committee Appointments/Re-appointments**
- **Thank you "Retiring" Board Directors and Committee Members!**
- **National Dietitians' Day**
- **Call for Applications: ICDEP Working Group: Reply by March 31, 2017**
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### **Fern Hubbard, Registrar, is Retiring!**

After more than 13 years with the College of Dietitians of BC, Fern Hubbard will be retiring on May 1. Fern has been the Registrar for the CDBC since its establishment in 2004. Her hard work and leadership has led the CDBC from its infancy as a newly established College, through to our current day as an organized, respected health regulatory College. A formal announcement will follow soon.



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### **2017-18 Registration Renewal Available Online Until March 31, 2017**

Your CDBC registration ***must be renewed by March 31, 2017*** in order for you to practice dietetics and use the protected title of "Registered Dietitian" or "Dietitian". A registrant who does not renew registration by the ***11:59:59 pm, March 31, 2017 deadline ceases to be registered and may not practice dietetics on April 1, 2017.*** As per CDBC bylaw 49(1)(c)(iii), renewing registration after the deadline incurs a "late" registration fee of \$290.00

You ***must have an account in the new CDBC online database in order to access registration renewal.*** To create your new account:

1. Ensure your internet browser is up to date.
2. Clear your internet browser cache/history before creating your account. A google search can show how to do this.
3. Go to the Registrant [sign in page](#) on the CDBC website.
4. Click on "Create Account" (below the blue sign-in bar).
5. Select "Yes" to the question "Do you already have a CDBC Identification (ID) number?" then click "Continue".
6. Provide the following information:
  - Your four digit CDBC registration number (available on the CDBC [Public Register](#)); Note: if your registration number is not four digits long, add a zero in front e.g. 0001;
  - Your date of birth;
  - A new password (please record in a safe place for future reference);
  - A security question and answer.
7. Click on "Create Account". A confirmation message will appear once completed.



### **To access online registration renewal:**

- Please allow up to 30 minutes to complete the online renewal process.
- Sign-in to your new CDBC online profile.
- Click "Renew" to renew Full, Temporary on Non-Practicing Registration. Note: if you wish to be removed from the CDBC register in good standing, choose the "Not Renewing" option.
- Answer the questions on the renewal screens:
  - complete all required fields;
  - update your contact and employment information;
    - if your employer is not listed in the drop down menu, please email your employer contact information to the CDBC at [info@collegeofdietitiansbc.org](mailto:info@collegeofdietitiansbc.org);

- Restricted Activities (RAs) are optional;
  - select the RAs you need for your practice.
  - fees for the RAs you select will be added to your final renewal invoice.
  - submit completed Proof of Competence to Practice Restricted Activities form(s) to the CDBC. Forms may be faxed, emailed or uploaded into your online profile. Note - If you have already submitted your Proof of Competence forms, you must still select your RAs during renewal, in order pay for RAs online.
- Review and "agree" with the Statutory Declaration statements, and
- Complete online payment. Registration renewal is not complete until payment is received.

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### Renewing Restricted Activities - Overdue!

Registrants who are currently registered with Restricted Activities and plan to renew them for the 2017/18 registration year are reminded to submit their completed [Application to Practice Restricted Activities forms](#). Completed form(s) are now **overdue**. If you have not yet submitted your form(s), please send them as soon as possible by email or fax (604-736-2018). If faxing, please call CDBC to confirm receipt.

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### Registration Receipts

All **2016-2017 income tax receipts** were emailed to registrants on March 14, 2017. Please check your inbox for your receipt.

Your **2017/18 tax receipt** will be available from your CDBC online profile in early 2018.



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### Board of Directors and Committee Appointments/Re-appointments

The following Board and Committee appointments/re-appointments begin on April 1, 2017 and will be available in the [About Us](#) section of our website in April.

- Board of Directors:
  - Tina Hartnell, Chair, and Jackie Parsons, Vice-chair, April 1, 2017 to March 31, 2018.
  - Jiak Chin Koh (Vancouver Coastal) and Serena Caner (Interior/North), elected for two-year terms, April 1, 2017 to March 31, 2019.
  - Sophia Baker-French (Vancouver Island), elected for a one-year term, April 1, 2017 - March 31, 2018.
  - Tina Hartnell (Fraser), appointed for a two-year term, April 1, 2017 to March 31, 2019.
- Inquiry Committee:
  - Denise Koehn and Jiak Chin Koh, two-year terms, April 1, 2017 to March 31, 2019.
  - Don Grant, appointed Public Representative, two-year term, April 1, 2017 to March 31, 2019.
  - Denise Koehn, Chair, and Laurie Monahan, Vice-chair: April 1, 2017 to March 31, 2018.
- Quality Assurance Committee
  - Jennica Hague and Brigitte McRae, two-year terms, April 1, 2017 to March 31, 2019.
  - Mae Meller, appointed Public Representative, two-year term, April 1, 2017 to March 31, 2019.
  - Meena Karsanji, Chair, and Jennifer Krempien, Vice-chair: April 1, 2017 to March 31, 2018.
- Registration Committee:
  - Tamar Kafka and Holly van Heukelom, two-year terms, April 1, 2017 to March 31, 2019.
  - Don Grant, appointed Public Representative, two-year term, April 1, 2017 to March 31, 2019.
  - Tamar Kafka, Chair, and Holly van Heukelom, Vice-chair: April 1, 2017 to March 31, 2018.



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### Thank you "Retiring" Board Directors and Committee Members!

A special "thank you" to dedicated CDBC volunteers who completed their terms during the 2016/17 year. All provided time, knowledge and expertise that was greatly valued and appreciated. Special thanks to:

- **Mary Flesher**, RD - Quality Assurance Committee Member and Chair.
- **Laurie Monahan**, RD - Quality Assurance Committee Member.
- **Monica Liefhebber**, RD - Board Director - Vancouver Island Electoral Region.
- **Heather Lovelace**, RD - Board Director - Vancouver Coastal Electoral Region, Board Chair, Inquiry Committee Chair and Personnel Working Group Chair.
- **Miranda Polgar**, RD - Board Director - Interior/North Electoral Region.
- **Joyce Statton** - Appointed Public Representative - Inquiry Committee Member.

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### National Dietitians' Day

The CDBC partnered with Dietitians of Canada (DC) to celebrate National Dietitians' Day. DC created Dietitians' Day to spotlight the dietetic profession and remind us that Dietitians are the best choice for nutrition care to promote proper eating, good nutrition and healthy living. The Province of BC proclaimed March 15, 2017,

Dietitians' Day to celebrate Dietitians as health professionals committed to using expert knowledge and skills in nutrition and food to improve the health of British Columbians. We hope you took a moment to acknowledge the work that you contribute to British Columbians' nutritional health and to let your colleagues know that you appreciate the work they do. Congratulations!



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### Call for Applications: ICDEP Working Group; Reply by March 31, 2017

The Partnership for Dietetics Education and Practice (PDEP) is seeking applications from volunteers wishing to serve on the Integrated Competencies for Dietetic Education and Practice (ICDEP) Working Group for a three-year term beginning April 2017. The final product of the Working Group will be an updated version of the ICDEPs, anticipated for March 2020. The full [Call for Applications announcement](#) can be viewed on the PDEP website where you'll also find the [application form](#). Please email your completed application to [secretariat@pdep.ca](mailto:secretariat@pdep.ca) by March 31, 2017.

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### NCP Survey Study Recruitment

Researchers from the University of Waterloo are currently recruiting Dietitians to complete an anonymous online questionnaire on attitudes and implementation of the Nutrition Care Process (NCP) and Nutrition Care Process Terminology (NCPT) in dietetic practice. The survey is part of an international research study and will likely take about 10-20 minutes to complete. If you are interested in participating in the survey, please visit the following website for more information: English -

<https://www.surveymonkey.com/r/INICanada>:

French - <https://fr.surveymonkey.com/r/INISCanadaFr>

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**CDBC Website Updates** The following items have been updated on the CDBC website:

- [CDBC Privacy Statement](#)
- [Inquiry Committee - Case #14-10 Outcome Report](#)



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### You Asked About...Indigenous Cultural Safety Training

**Q:** *Is the Indigenous Cultural Safety Training Course a requirement for registration with the CDBC?*

**A:** The Indigenous Cultural Safety (ICS) training is a unique, facilitated on-line training program designed to increase knowledge, enhance self-awareness, and strengthen the skills of those who work both directly and indirectly with Aboriginal people. The goal of the ICS training is to further develop individual competencies and promote positive partnerships. Participants will learn about terminology; diversity; aspects of colonial history such as Indian residential schools and Indian Hospitals, time line of historical events; and contexts for understanding social disparities and inequities. Through interactive activities, participants examine culture, stereotyping, and the consequences and legacies of colonization. Participants will also be introduced to tools for developing more effective communication and relationship building skills.

The Indigenous Cultural Safety Training Course is not a requirement for registration with the CDBC. However, you may include the ICS Training Course as a learning activity if this training contributes to your Continuing Competence Program goals.

More information about the Indigenous Cultural Safety Training is available at <http://www.sanyas.ca/training>. Information about Cultural Humility is available at <http://www.fnha.ca/wellness/cultural-humility>

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### Questions? Comments?

Please contact the College staff if you have questions about items in this Monthly Update or if you'd like to schedule a CDBC liaison session with College staff. Call 604.736.2016 or toll-free in BC to 1.877.736.2016, or email us at [info@collegeofdietitiansbc.org](mailto:info@collegeofdietitiansbc.org). We look forward to hearing from you!

