

This Update includes information on the following items:

- **Board of Directors Election Results for April 1, 2017**
- **2017-18 Registration Renewal Available March 1, 2017 at Noon**
- **2017 Continuing Competence Program (CCP) Group - Submissions are Overdue**
- **Reminder: 2017 Jurisprudence Examination for Dietitians (JED)**
- **Review of Your Legal Declaration and Liability**
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- **Website Updates**
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- **Questions? Comments?**

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### **Board of Directors Election Results for April 1, 2017**

The CDBC is pleased to announce three Registered Dietitians have been elected to Board positions.

- **Jiak Chin Ko** - Vancouver Coastal Region, for a 1st term of 2 years, April 1, 2017 to March 31, 2019. Jiak Chin has been elected to the Board by acclamation.
- **Sophia Baker-French** - Vancouver Island Electoral Region, for a 1st term of one year, April 1, 2017 to March 31, 2018.
- **Serena Caner** - Interior/North Electoral Region, for a 1st term of 2 years, April 1, 2017 to March 31, 2019.



Congratulations and welcome Jiak Chin, Sophia and Serena! The Board and College staff look forward to working with you!

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### **2017-18 Registration Renewal Available March 1, 2017 at Noon**

Online registration **renewal will be available on March 1, 2017** through your new CDBC online profile. Renewal **opens at noon** and will be available **until 11:59:59 pm March 31, 2017**.

Remember - ***you must have an account in the new CDBC online database in order to access registration renewal.*** To create your new account:

1. Ensure your internet browser is up to date.
2. Clear your internet browser cache/history before creating your account.
  - o A google search can show you how to do this.
3. Go to the [Registrant sign in](#) page on the CDBC website.
4. Click on "Create Account" (below the blue sign in bar).
5. Select "Yes" to the question "Do you already have a CDBC Identification (ID) number?" then click "Continue".
6. Provide the following information:
  - o Your four digit CDBC registration number (available on the [CDBC Public Register](#));  
Note: if your registration number is not four digits long, add a zero in front e.g. 0001
  - o Your date of birth;
  - o A new password (please record in a safe place for future reference);
  - o A security question and answer.



7. Click on "Create Account". A confirmation message will appear once completed. All Registrants will receive an **email notification once the online link is open**.

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### 2017 Continuing Competence Program (CCP) Group - Submissions are Overdue

This is a reminder to Full Registrants in the 2017 CCP Group who have not yet submitted their Professional Development Plan. Please log into the [online CCP](#) and complete your Self-assessment and Professional Development Plan as soon as possible. You are legally required to **successfully complete the CCP requirement to be eligible to renew your registration by March 31, 2017**.

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### Reminder: 2017 Jurisprudence Examination for Dietitians (JED)

The JED is part of CDBC's Quality Assurance program, intended to ensure that Dietitians understand the legal, ethical and professional framework for dietetic practice in BC. It's available in an easy-to-use online format. There is no cost for the JED and you have unlimited attempts to pass. **Only registrants who received a JED notification in February must complete the JED requirement**. If you have been notified about your requirement to pass the JED, but you have not yet completed it, please [click here](#).



Remember, you must **successfully complete the JED to renew your registration by March 31, 2017**. Your access to 2017-2018 registration renewal will **not** be available until your JED is complete. Please complete the JED requirement as soon as possible to avoid the \$290.00 late registration fee that will be applied after March 31, 2017.

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### Review of Your Legal Declaration and Liability

Every year during registration renewal, registrants must review and electronically "sign" legal declarations. Remember - these **declarations are legal documents** and registrants are liable for any false declarations. Please take time to read them carefully as they **relate to your ethical responsibilities**. You are declaring that you will:

- practice according to [BC legislation](#) which includes the CDBC [Standards of Practice and Code of Ethics](#),
- meet the [Continuing Competence Program](#) requirements,
- submit a [Criminal Record Re-check](#) form and complete the [Jurisprudence Examination](#) (on a 5-year cycle), and
- meet [liability insurance](#) requirements (an amount of not less than two million dollars (\$2,000,000) per occurrence).

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### Save the Date! CDBC 2016-17 Annual General Meeting

The CDBC Annual General Meeting will take place **Thursday, June 1, 2017 from 2:00 to 4:00pm** at the CDBC office. You'll receive an email invitation in the spring. Dietitians will be able to attend in-person or via webcast again this year. **Please note the date and time** in your calendars. Detailed information will be provided in upcoming Monthly Updates. We look forward to seeing you!



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### Website Updates

[CDBC Website](#) updates include:

- [Board Meeting Minutes February 2, 2017](#)

- [2017 Canadian Dietetics Registration Examination Guide \(English\)](#)
- [2017 Canadian Dietetics Registration Examination Guide \(French\)](#)
- [Terms of Reference - Inquiry Committee](#)
- [Terms of Reference - Discipline Committee](#)
- [Terms of Reference - Quality Assurance Committee](#)
- [Terms of Reference - Personnel Working Group](#)
- [Terms of Reference - Registration Committee](#)

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### **You Asked About... Liability Insurance When Not Practicing**

**Q: *I am a dietitian but I am not working in dietetics right now. Do I still need to have professional liability insurance?***

**A:** Yes, if you are using the protected title "dietitian" and are a registrant of the CDBC, you must have professional liability insurance regardless of whether or not you are working in dietetics. Professional liability insurance is a requirement for registration with the CDBC. As per the CDBC bylaws, section 55, *"All full, temporary and emergency registrants must obtain and at all times maintain professional liability insurance coverage in an amount of at least two million dollars (\$2,000,000) per occurrence in a form that is satisfactory to the college."*

Registrants may obtain liability insurance from:

- Employers/Health Authorities. Please verify this coverage meets the minimum requirement set in the CDBC bylaws. Remember this coverage may not include dietetic practice performed outside the employer/Health Authority's jurisdiction.
- Membership with Dietitians of Canada through [LMS Prolink Ltd.](#)
- [Sheppard Insurance Service Inc.](#) or
- Other private insurance providers.

Applicants and registrants legally declare that they carry professional liability insurance when they apply/renew their registrations. The legal declaration is part of the Statutory Declaration section of applications for registration and reinstatement. Registrants are encouraged to save proof of insurance in their personal records

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### **Questions? Comments?**

Please contact the College staff if you have questions about items in this Monthly Update or if you'd like to schedule a CDBC liaison session with Fern Hubbard, College Registrar. Call 604.736.2016 or toll-free in BC to 1.877.736.2016, or email us at [info@collegeofdietitiansbc.org](mailto:info@collegeofdietitiansbc.org). We look forward to hearing from you!

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