

# **COLLEGE OF DIETITIANS OF BRITISH COLUMBIA**

## **MINUTES**

### **ANNUAL GENERAL MEETING for the 2011/2012 Year**

**Friday, June 8, 2012**

**2:05 to 3:10pm**

**Boardroom C-509, Langara College  
100 West 49<sup>th</sup> Avenue, Vancouver, BC**

**Attendees:** See attached list.

#### **1. Call to Order and Remarks of the Chair**

Maria Dedegikas, elected Director and Chair of the Board, called the 8<sup>th</sup> Annual General Meeting (AGM) of the College of Dietitians of BC (CDBC) to order at 2:05pm by welcoming all attendees. Attendees were asked to ensure they had signed the attendance record and that they had received two documents at the door: the 2011/2012 Agenda attached to the 2010/2011 AGM Minutes and the 2011/12 Annual Report.

The Chair reviewed the purpose and proceedings for Annual General Meetings (AGMs) as outlined in *Health Professions Act* and the CDBC bylaws, and noted that this year's AGM covered the April 1, 2011 to March 31, 2012 fiscal year.

As the required quorum of twenty registrants was met, the meeting proceeded.

#### **1.1 Introductions**

The Chair welcomed all attendees and introduced all current Board members as well as Heather Martin, the 2011/2012 Board Chair, and the three CDBC staff members.

#### **1.2 Agreement on Agenda**

The Chair reviewed the agenda and noted that the meeting was conducted in accordance with the CDBC bylaws and Robert's Rules of Order.

***Registrants resolved to accept the agenda for the 2011-2012 Annual General Meeting by consensus.***

#### **2. Approval of June 10, 2011 Minutes**

***BE IT RESOLVED THAT the Minutes of the June 10, 2011 CDBC Annual General Meeting are accepted as circulated.  
Carried.***

#### **3. Annual Reports**

##### **3.1 A year in Review - Chair, Board of Directors**

Heather Martin, past-Chair, highlighted items in the "Message from the Board Chair" that was included in the 2011-2012 Annual Report.

### **3.2 Board of Directors – Board Report**

The Chair reviewed the Terms of Office for the 2011-1012 Board of Directors, the College's mandate and the Board's three-year-strategic goals.

### **3.3 Committees**

#### **3.3.1 Registration Committee**

Monica McAuley, elected Board Director, and Committee Chair, introduced Committee members who were present, reviewed the Committee's mandate and registration statistics, highlighted items from the three Committee meetings held during the year and answered questions.

#### **3.3.2 Quality Assurance Committee**

Laurie Donnelly, elected Board Director and Committee member, introduced Committee members who were present, reviewed the Committee's mandate and Continuing Competence Program statistics, highlighted items from the three Committee meetings held during the year and answered questions.

#### **3.3.3 Inquiry Committee**

Tina Hartnell, Committee Chair, introduced Committee members who were present, reviewed the Committee's mandate and noted that no meetings were held during the last year as there were no active complaints.

#### **3.3.4 Discipline Committee**

Maria Dedegikas, Chair of the Board, reported that the Discipline Committee has not yet been activated as there have been no unresolved complaints.

### **3.4 Registrar's Report – Key Initiatives, 2011-2012**

Fern Hubbard, Registrar, highlighted a few of the key initiatives included in the pre-circulated Annual Report and answered questions:

### **3.5 Audited Financial Statements, March 31, 2012**

Maria Dedegikas reviewed the audited Financial Statements for the year ending March 31, 2012 and answered questions.

***BE IT RESOLVED THAT the 2011/2012 Audited Financial Statements are accepted as circulated.  
Carried.***

### **Approval of 2011/12 Annual Reports**

***BE IT RESOLVED THAT the 2011/12 Annual Reports are accepted as circulated.  
Carried.***

## **4. New Business**

### **4.1 Questions Period**

The Chair of the Board and Registrar answered questions from attendees.

## **5. Announcements**

### **5.1** Maria Dedegikas announced that Fern Hubbard, Registrar, would present on "Current and Upcoming CDBC Initiatives".

The Chair thanked attendees for participating in the Annual General Meeting.

**6. Adjournment**

A resolution to adjourn was accepted by consensus and the meeting adjourned at 3:10pm.

**List of Attendees:**

**Registrants**

Beverley Blair

Sandra Bodenhamer

Eileen Cabrera

Theresa Cividin

Mary Flesher

Tina Hartnell

Frances Johnson

Sandeep (Mona) Kang

Meena Karsanji

Julie Lau

Heather Martin

Jean McCutcheon

Belynda Penzer

Vanessa Perrodou

Mary Pilipenko

Jaishree Raturi

Kristen Yarker

**Board of Directors (elected and appointed members)**

Maria Dedegikas: elected Vancouver Coastal

Cassandra Hamilton: elected Interior/North

Heather Lovelace: elected Vancouver Coastal

Monica McAuley: elected Vancouver Island

Buncy Pagely: appointed member

Jackie Parsons: elected Interior/North

Diana Stephenson: appointed member

**Staff:**

Fern Hubbard, Registrar

Jeannie Poon, Practice Advisor

Marilyn Elliott, Executive Assistant

**Public:**

June Evans